

# Agenda

## Audit and Governance Committee

Date: **Wednesday 27 September 2023**

---

Time: **3.00 pm**

---

Place: **Conference Room 1, Herefordshire Council Offices,  
Plough Lane, Hereford, HR4 0LE**

---

Notes: Please note the time, date and venue of the meeting.

For any further information please contact:

**Jen Preece, Democratic Services Officer**

Tel: 01432 261699

Email: [jennypreece@herefordshire.gov.uk](mailto:jennypreece@herefordshire.gov.uk)

---

If you would like help to understand this document, or would like it in another format, please call Jen Preece, Democratic Services Officer on 01432 261699 or e-mail [jennypreece@herefordshire.gov.uk](mailto:jennypreece@herefordshire.gov.uk) in advance of the meeting.

# **Agenda for the meeting of the Audit and Governance Committee**

## **Membership**

**Chairperson**            **Councillor David Hitchiner**  
**Vice-chairperson**   **Councillor Aubrey Oliver**

**Councillor Chris Bartrum**  
**Councillor Frank Cornthwaite**  
**Councillor Peter Hamblin**  
**Councillor Robert Highfield**  
**Councillor Mark Woodall**

## Agenda

		Pages
1.	<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive apologies for absence.</p>	
2.	<p><b>NAMED SUBSTITUTES (IF ANY)</b></p> <p>To receive details of any councillor nominated to attend the meeting in place of a member of the committee.</p>	
3.	<p><b>DECLARATIONS OF INTEREST</b></p> <p>To receive declarations of interest in respect of items on the agenda.</p>	
4.	<p><b>MINUTES</b></p> <p>To approve and sign the minutes of the meeting held on Monday 31 July 2023.</p>	11 - 24
<p><b>HOW TO SUBMIT QUESTIONS</b></p> <p>Deadline for receipt of questions is 9.30 am on Friday 22 September 2023.</p> <p>Questions must be submitted to <a href="mailto:councillorservices@herefordshire.gov.uk">councillorservices@herefordshire.gov.uk</a>.</p> <p>Questions sent to any other address may not be accepted.</p> <p>Accepted questions and the response to them will be published as a supplement to the agenda papers prior to the meeting. Further information and guidance is available at <a href="http://www.herefordshire.gov.uk/getinvolved">www.herefordshire.gov.uk/getinvolved</a></p>		
5.	<p><b>QUESTIONS FROM MEMBERS OF THE PUBLIC</b></p> <p>To receive any questions from members of the public.</p>	
6.	<p><b>QUESTIONS FROM COUNCILLORS</b></p> <p>To receive any questions from councillors.</p>	
7.	<p><b>INDEPENDENT MEMBER APPOINTMENT TO AUDIT &amp; GOVERNANCE COMMITTEE</b></p> <p>The purpose of this report is to seek Members' views on the appointment of an Independent Member to the Audit &amp; Governance Committee.</p>	25 - 116
8.	<p><b>2022/23 FINANCIAL STATEMENT AUDIT PROGRESS</b></p> <p>To report progress on the external audit of the council's 2022/23 financial statements.</p>	117 - 132
9.	<p><b>UPDATE ON THE ACTION PLAN IN RELATION TO "ASH DIE BACK"</b></p> <p>In response to the request from the committee to seek the position of the Council in relation to "Ash Die Back" ( <a href="#">Minute 8 of the meeting held on 23 June 2023</a> ), a presentation will be delivered by the Engineering Manager, Economy and Environment.</p>	133 - 144

**10. WORK PROGRAMME**

To consider the work programme for the committee.

145 - 148

**11. DATE OF NEXT MEETING**

Tuesday 24 October 2023, 2pm.